

**BOARD OF EDUCATION MEETING  
SCHOOL DISTRICT OF OAKFIELD  
OAKFIELD ELEMENTARY SCHOOL  
Monday—January 11, 2016**

- Meeting called to order by Clerk Murphy Steinke at 5:30 p.m.
- Roll call
  - Members: P. Kottke (5:33), P. Dercks(6:23), J. Nyhuis, M. Murphy-Steinke, H. Kopf, A. Patterson, T. Marcoe
  - Staff: S. Green, B. Doyle, C. Klassy, D. Mock, J. Hungerford, S. O'Malley, A. Schepp, M. Primeau, M. Wedel, G. Kaer, G. Perry
  - Others: S. Laning, A. Lichtenberg, L. Killam, A. Pribnow, R. Pribnow
- Pledge of Allegiance
- Mrs. Patterson, seconded by Mrs. Kopf, moved to approve the December 14, 2015 school board minutes. Motion approved: 5 ayes, 0 noes, 2 absent
- Financial report is filed with the clerk.
- Mrs. Patterson, seconded by Mrs. Marcoe, moved to approve the warrants through January 11, 2016 as presented. Motion carried: 6 ayes, 0 noes, 1 absent.
- There was no Public Input.
- Mr. & Mrs. Randall Pribnow, from Anita's Log Cabin, were present for the Board to accept the \$800 donation they raised as part of their holiday fundraiser. Each year they find an organization to donate their raffle profits. This year they raffled off a television to put towards a laminator which the elementary school needed. A couple years ago they donated to the MS/HS. The Oakfield School Board and the School District of Oakfield, would like to thank Mr. & Mrs. Pribnow for their continued support to our community, staff and students. Mrs. Kottke, seconded by Mrs. Murphy-Steinke, moved to accept the donation of \$800 from Anita's Log Cabin as presented. Motion carried: 6 ayes, 0 noes, 1 absent.
- Mrs. Patterson, seconded by Mr. Nyhuis, moved to approve the district to pay for the post prom bowling cost as presented. Motion carried. 6 ayes, 0 noes, 1 absent.
- Administrator Green shared with the Board the new regulations regarding Open Enrollment. Discussion took place on how many seats are available in each school and class. Our Special Education Directory, Holly Rabe shared how special education is also affected with this new requirement. Now everyone will receive \$12,000 per student. The only way you can deny a student is not based on the cost as previously, it is now based on the space available with special education. There is a "Statewide Case Formula" to help determine when we are at capacity. After further discussion the board made a motion to set the class sizes for regular education and special education. Mrs. Kottke, seconded by Mr. Nyhuis, moved to approve a 28 student capacity per classroom in all grades, the Oakfield Elementary School capacity in special education is 26, the Oakfield Middle School capacity in special education is 13 and the High School capacity in special education is 26. Motion carried: 6 ayes, 0 noes, 1 absent.
- Mr. Perry, Tech Ed Teacher, shared some donations he has received for his class. From Condex he received paint to paint the shop and will do this next semester with a class along with putting their logo on the wall. The school also received a donation from Integrated Paint for plexus glass for the HMV class. They will be building a high mileage vehicle for competitions in Kaukauna and Elkart Lake. Mrs. Patterson, seconded by Mrs. Kopf, moved to approve the donation of \$2,400 from Condex for paint supplies to paint the shop and a donation of \$325 for plexus glass from Integrated Paint as presented. Motion carried: 6 ayes, 0 noes, 1 absent
- The technology team shared with the Board how technology is being used throughout the district from 4K - 12. The use of technology is very important in education. The state has moved all testing to be taken online. The improvements with the infrastructure and changing to Chromebooks and iPads has made a big difference with the reliability to be able to use the technology without problems in educating. Along with the principals the staff present to share technology and its importance were Mr. Schepp, 5<sup>th</sup> Grade Teacher, Mrs. Primeau, 2<sup>nd</sup> Grade Teacher, Mrs. Liebelt, District Curriculum and Assessment Coordinator, Mr. Wedel, MS/HS Business Education.
- Drawing of ballot order for the 2016 School Board Election took place. The order on the ballot will be first Angela Patterson, second Thomas Schulz and third John P. Nyhuis.
- Administrator Green shared the final auditor's report with the Board. The district had another good report with few and minor corrections.

- Administrator Green shared information on a Long Term Capital Improvement Trust Fund (Fund 46). Administrator Green will form a committee to develop the ten-year capital improvement plan needed in order to start this fund. Once you have the initial startup money you may not spend it the first five years. Once you have passed the five years you can only spend it on the purposes identified in the approved long-term capital improvement plan. This fund may not be used for general fund cash flow purposes.
- Administrator Green and Mr. Nyhuis, the Board's 2016 Delegate for the State Convention, reviewed the resolutions and how the Board would like Mr. Nyhuis to vote on each solution on behalf of the district.
- Mr. Dercks, seconded by Mrs. Kottke, moved to approve the resignation of Mrs. Guth, District Bookkeeper with regrets. Motion carried: 7 ayes, 0 noes, 0 absent.
- Principal Klassy shared with the Board a request from some seniors to decorate their graduation caps. She asked them to contact other schools and shared the surrounding schools that do it. The concern from the staff and board was to keep the graduation a formal ceremony. Discussion took place with concerns about how the parents and community feel. The graduates still can do the silly string or balloons to celebrate. Principal Klassy shared that they would take the caps in the morning at rehearsal to look them over and then give them back at the graduation. The students reported that only half would like to do this. Following the discussion, Mr. Dercks, seconded by Mrs. Murphy-Steinke, moved to not allow the decorations of hats or gowns at graduation and keep it a formal ceremony. Motion carried: 5 ayes, 2 noes - Marcoe, Nyhuis, 0 absent.
- First reading of policies:  
 Policy 5111.01 – Homeless Students, Policy 7530.02 – Staff Use of Personal Communication Devices, Policy 9130 – Public Requests, Suggestions, or Complaints, Policy 9160 – Public Attendance at School Events, Policy 3213/4213 – Student Supervision and Welfare, Policy 5771 – Search and Seizure, Policy 8420 – Emergency Preparedness, Bylaw 0144.3 – Conflict of Interest, Policy 1220 – Employment of the District Administrator, Policy 2131.01 – Reading Instructional Goals and Kindergarten Assessment, Policy 2700.01 – School Performance Report, Policy 8310 – Public Records, Policy 8405 – Environmental Health and Safety Program, Policy 8605 – Use of Electronic Wireless Communication Devices By District Employees Who Operate Board-Owned or Operated Vehicles, Policy 8680 – Bus Services Contracts, Policy 5340 – Student Accidents/Illness/Concussion, Policy 3419.02 – Privacy Protections of Fully Insured Group Health Plans, Policy 4419.02 – Privacy Protections of Fully Insured Group Health Plans, Bylaw 0100 – Definitions, Bylaw 0140 – Membership, *0142.5 – Vacancies, 0142.7 – Orientation, 0145 - Sexual and Other Forms Harassment*, Bylaw 0170 – Duties, *0174.3 - Other Reports*, Policy 1213 – Student Supervision and Welfare, Policy 1241 – Non-Reemployment of the District Administrator, Policy 1260 – Incapacity of the District Administrator, Policy 1630.01/Policy 3430.01/Policy 4430.01 – Family & Medical Leave of Absence (“FMLA”), Policy 2260.01 – Section 504/ADA Prohibition Against Discrimination Based on Disability, Policy 2261 – Title I Services, Policy 2421 – Career and Technical Education Program, Policy 2440 – Summer or Interim Session School, Policy 3120.08 – Employment of Personnel for Co-Curricular/Extra-Curricular Activities, Policy 3120.09/Policy 4120.09 – Volunteers (Delete/Renumbered), Policy 3121/Policy 4121 – Criminal History Record Check, Policy 3230/Policy 4230 – Conflict of Interest, Policy 3281/Policy 4281 – Personal Property of Staff Members, Policy 3431/Policy 4431 – Employee Leaves, Policy 4124 – Letter of Reasonable Assurance, Policy 5111 – Eligibility of Resident/Nonresident Students, Policy 5113 – Open Enrollment Program (Inter-District), Policy 5114 – Nonimmigrant Students and Visitor Programs, Policy 5350 – Student Suicide, Policy 5514.01 – Student Use of Motor Vehicles, Policy 5540 – The Schools and Governmental Agencies, Policy 5605 – Suspension/Expulsion of Students with Disabilities, 5630.01 – Use of Restraint and Seclusion with Students, Policy 5730 – Equal Access for NonDistrict-Sponsored, Student Clubs and Activities, Policy 5751 – School Age Parents and Married Status of Students, Policy 6108 – Authorization to Make Electronic Fund Transfers, Policy 6424 – Purchasing Cards, Policy 8120 – Volunteers, Policy 8330 – Student Records, Policy 8390 – Animals on District Property, Policy 8410 – School Safety and Crisis Intervention, Policy 8431 – Preparedness for Toxic Hazards, Policy 8600 – Transportation
- Principal Doyle shared the floors look great and am very pleased with Twohig as they again did an outstanding job. This past month we had seven new students join the elementary school and MAPS testing will be starting with winter benchmarking.
- Principal Klassy shared things going on at the MS/HS including MAPS testing, painting of the hallways, the PBIS rummage sale was a success, there is interest in a Drama Theatre Club, eight grade parent meeting, MS winter dance, and summer school planning.
- Athletic Director/Dean of Students, Mr. Mock, reported Laconia will be joining the boy's soccer co-op with North Fond du Lac and St. Mary's Springs, WIAA sportsmanship, 1<sup>st</sup> annual wrestling tournament, changes in the JV2 basketball schedule, and we are hosting the math meet tonight.
- Administrator Green reported on topics including DPI summary on the Elementary and Secondary Act, Friday, January 22, 2016 Professional Development Day, and a bullying presentation for students and staff on Friday, February 5, 2016, and one for adults on Thursday, February 4, 2016.
- Next School Board Meeting will be Monday, January 25, 2016 at 5:30 p.m., Oakfield MS/HS.
- Mrs. Kottke, seconded by Mrs. Marcoe, moved to adjourn at 7:41 p.m. Motion carried: 7 ayes, 0 noes, 0 absent

Respectfully submitted by:  
 Jackie Hungerford, School Board Secretary